



CONTINUITY OF EDUCATION PLAN

March 16, 2020

GOAL OF PLAN

The Conestoga Valley School District developed this plan in response to the largest worldwide pandemic we have ever experienced. Not only education, but every aspect of our lives has been severely impacted. In order for our students to continue learning, we have developed a plan that looks very different to what we are accustomed to occurring in our buildings. To the best of our ability, we will provide equitable, supportive learning opportunities for all students; we will communicate with students; we will remove roadblocks to our students' progress; and we will keep our students safe.

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2020 Continuity of Education Plan COVID-19

OVERVIEW OF PLAN: During this unprecedented time, the Conestoga Valley School District will continue to provide engaging learning opportunities for our students. The Plan is divided into three phases. As we transition through the phases, we will progressively share resources with, and develop more comprehensive, targeted learning opportunities for, our students. In the early phases, we focus more on an “enrichment and review” type of model, transitioning more towards a “planned instruction” type of model, all the while knowing that while we cannot replicate everything that occurred in the physical classroom, we can create effective and engaging learning opportunities that will be different from a traditional brick and mortar approach.

PHASE I (March 16 – March 20)

- Provide resources for students, parents/guardians, faculty/staff, community to access
 - <https://www.conestogavalley.org/Page/4350>
- Provide resources for all students to access
 - Elementary - <https://www.conestogavalley.org/Page/4364>
 - Includes: ABCya, Scholastic, audible stories and virtual field trips, Chrome Music Lab, coding, Khan Academy, and many others
 - Secondary - <https://www.conestogavalley.org/Page/4366>
 - Includes: CMU CS Academy, Club OASIS, Discovery K12, Duolingo, Khan Academy, IU13 eLearning Toolkit, PBS, and many others

PHASE II (March 23 – April 3)

- Continue providing resources from PHASE I
- Week of March 23
 - District will provide devices to students who do not have access to a device at home
 - Will focus on Grades 1 – 4, since District is 1-1 (device to student) for Grades 5 – 12
 - Educators will work on developing targeted learning resources for specific grades and content areas
 - Elementary (Grades K – 6)
 - Age- and developmentally-appropriate learning opportunities to be delivered through variety of means (SeeSaw, Class Dojo, Google Classroom, Schoology, phone calls, emails, Zoom and video chats)
 - Share daily activities, videos and other resources in all content areas
 - Continually update resources from PHASE I

- Secondary (Grades 7 – 12)
 - Develop continuity of learning opportunities building off of prior knowledge to be housed in Schoology
 - Schoology “Enrichment Courses” will review prior content and provide pathways for extending and refining future learning opportunities
- Week of March 30
 - Educators will implement communication and learning plans with students
 - Elementary (Grades K – 6)
 - Teachers will contact every student in their homeroom class to ensure appropriate access to information
 - Teachers will provide learning opportunities on a weekly basis reinforcing age- and developmentally-appropriate concepts, delivered through a variety of means (SeeSaw, Class Dojo, Google Classroom, phone calls, emails, Zoom and video chats)
 - Secondary (Grades 7 – 12)
 - Teachers will provide learning opportunities on a weekly basis
 - Teachers will provide feedback and support
 - (PLANNING FOR PHASE III) Educators will develop specific learning opportunities focusing on individual subject/specific grade level content
 - Learning will be personalized as students will progress through the learning opportunities at their pace, receiving feedback throughout the process

PHASE III (April 6 and beyond)

- Continue providing resources from PHASE I and PHASE II
- Educators will create learning opportunities that students can access on a daily basis through the use of all available medium, and continue to provide feedback commensurate with personalized learning
 - Elementary (Grades K – 6)
 - Educators will develop specific learning opportunities focusing on specific grade level content
 - Educators will communicate using a variety of medium to include SeeSaw, Class Dojo, Zoom, etc.
 - Learning will be personalized as students will progress through the learning opportunities at their pace, receiving feedback throughout the process
 - Secondary (Grades 7 – 12)
 - Educators will develop specific learning opportunities focusing on individual course specific content
 - Educators will communicate using a variety of medium (Zoom, email, phone calls, etc.) and will house all resources (to include links) within the Schoology platform
 - Learning will be personalized as students will progress through the learning opportunities at their pace, receiving feedback throughout the process
- Educators will continue to plan for ongoing learning opportunities through the time when normal school operations may resume

PROFESSIONAL STAFF MEMBER EXPECTATIONS

- Daily communication opportunities for/with students (medium to be determined by the teacher)
- Learning opportunities will not be graded, but students will be provided feedback and ongoing opportunities to learn the content (check for understanding using a growth mindset)
- Participation will be noted to ensure students/parents are aware of opportunities (during this time mandatory attendance laws are not applicable)
- Teachers need to continue to reach out to students who are not taking advantage of the learning opportunities; coordinate efforts with school counselor and/or social worker
- Professional Staff will work five days per week beginning March 30 while school is in session
 - “Office hours” (be accessible to students and parents): minimum of 3 hours/day
 - Schedules will be shared with building principals for consolidation and coordination across the district
 - Face-to-face instructional/group time with students only during hours of student school day
 - Flexible work hours for planning, feedback, recording videos, professional collaboration, etc., outside of the scheduled office hours
- Contact students/parents directly (minimum of once a week)
- Provide office hours on a daily basis (staggered so students can access teachers throughout the day)
- Hold routine Zoom classes/meetings
- Answer emails/chat questions in a timely manner (no more than 24 hours, not including weekends)
- Provide feedback to student work

SPECIAL EDUCATION

- Special Education teachers and related service providers will provide learner opportunities that include resources, activities, and consultation
 - Ongoing communication will occur with student, families, and IEP teams
- IEP meetings will continue at annual dates

ENGLISH AS A SECOND LANGUAGE (ESL) EDUCATION

- Teachers of English Language Learners (ELL) will provide opportunities that include resources, activities and consultation
 - Ongoing communication will occur with students and families
 - Progress monitoring will occur on a regular basis

GIFTED EDUCATION

- Gifted Education teachers will provide learner opportunities that include resources, activities and consultation
 - Ongoing communication will occur with student, families, and IEP teams
- GIEP meetings will continue at annual dates

OTHER SPECIALISTS

- Nurses will review and update policies, standards of practice and standing orders
- Social Workers/Home School Visitors will provide check-ins, resource support and referrals, consultation, and community linkage recommendations
- Psychologists will provide resource development, consultation with staff and families, individual and group opportunities for social and emotional support, Evaluation Reports, Re-evaluation Reports

- School Counselors will provide resource development, student academic communication, consultation with staff and families, and individual and group opportunities for social and emotional support

STUDENT ACTIONS TO MAXIMIZE LEARNING (with parent/guardian support)

- Students will take advantage of the learning opportunities on a daily basis
- Students will communicate on a regular basis in order to exchange feedback
- Students will schedule time daily to engage in the learning opportunities as presented
- Create an environment that will support learning